

CONSTITUTION OF THE ORKNEY CAMERA CLUB

1 Name

The Name of the Club shall be the "ORKNEY CAMERA CLUB" (hereinafter called "The Club").

2 Objects

The Objects of the Club shall be:

- a) To promote the art of photography.
- b) To promote activities for the benefit of the members to advance understanding, skills, knowledge and competences in photography, and,
- c) To provide facilities and equipment in the furtherance of the above objects.

The Club shall be non-party in politics and non-sectarian in religion.

3 Membership

Membership of the Club shall be open to all persons interested in photography. All members shall pay such annual and/or nightly subscriptions as are determined by the committee.

4 Management Committee

The property, policy and the affairs of the Club shall be managed by a Committee elected by popular vote at the Annual General Meeting, and consisting of:

- a) A President, Vice-President, Honorary Secretary and Honorary Treasurer and such other office bearers as the Club may, from time to time, determine.
- b) Four bona-fide members of the Club.

The Committee shall have power to appoint such Sub-Groups as it may, from time to time, decide and will determine their powers and terms of reference. Members of the Committee must retire annually but shall be eligible for re-election at the Annual General Meeting. The term of office will normally not exceed two years.

5 Annual General Meeting

Once in each year, in the month of April, the Committee shall convene an Annual General Meeting of the Club to which all members shall be entitled to attend, for the purpose of :-

- a) receiving the President's Report,
- b) receiving the audited statement of accounts of the Club,
- c) electing the Office Bearers and Committee members, and,
- d) to transact any other competent business.

6 Chairman

At all meetings the President, or in his absence the Vice-President, shall be Chairman. In the absence of the President and Vice-President, the meeting shall elect a Chairman to preside at the meeting.

7 Rules of Procedure at all Committee Meetings

- a) Voting - All questions arising at any meeting shall be decided by a majority of those present and entitled to vote thereat. In the case of equality of votes the Chairman shall have a second or casting vote.
- b) Quorum - One third of the Committee members shall form a quorum at Committee Meetings. One third of the members shall form a quorum at General Meetings of the Club.
- c) Minutes - Minute books shall be kept by the Honorary Secretary who shall enter therein a record of all proceedings and resolutions.

[I. M. Hourston]

Chairman, Orkney Camera Club

[C. L. Miller]

Secretary, Orkney Camera Club

8 Vacancies

If vacancies occur in the offices or among the members of the Committee, they shall be filled by the Committee as required.

9 Finance

- a) *All monies raised by or on behalf of the Club shall be applied to further the objects of the Club and for no other purpose.*
- b) *The Honorary Treasurer shall keep proper accounts of the finances of the Club and all monies received by the Committee must be entered into the account book and paid into an account in the name of the Orkney Camera Club at the Bank of Scotland, Kirkwall, or other such bank as shall be determined by the Committee.
All payments must be made by cheque.*
- a) *The accounts shall be audited at least once a year. Accounts must be made available to bona-fide members upon request.*
- b) *The financial year of the Club shall end on 31st March and the year's accounts, balance sheet, bank statements and other relevant documents shall thereafter be made available for the annual Audit in time for the Annual General Meeting.*

10 Standing Orders and Rules for the Club

The Committee shall have power to adopt and issue standing orders and/or rules for the Club, its activities and competitions. Such standing orders and rules shall come into operation immediately, provided always that they shall not be inconsistent with the provisions of this constitution.

11 Special General Meeting

A Special General Meeting must be called by the Secretary on receiving a requisition in writing signed by one third of the members, or by a quorum of the Committee, or by direction from the President.

12 Dissolution

If the Committee by a majority decides at any time that on the grounds of expense or otherwise it is necessary or advisable to dissolve the Club, it shall call a meeting of all members of the Club of which meeting not less than twenty-one days' notice (stating the terms of the resolution to be proposed thereat) shall be posted in a conspicuous place or places in the neighborhood and advertised in a newspaper circulating in the neighborhood. If such decision shall be confirmed by a majority of those present and voting at such a meeting, the Committee shall have power to dispose of any assets held by or in the name of the Club. Any assets remaining after the satisfaction of any proper debts and liabilities shall be applied towards similar purposes which the law regards as charitable for the benefit of the inhabitants of Orkney as the Club membership may decide by popular decision.

13 Alterations to the Constitution

Any proposal to alter this Constitution must be approved by a majority of the Committee, or be supported in writing by not less than one third of the bona-fide members of the Club, and, in the latter case, delivered in writing to the Secretary of the Committee not less than twenty eight days before the date at which it is to be considered. A resolution to alter this Constitution shall not be effective unless notice of meeting at which it proposed shall have been given in terms of Clause 12 and it has been approved by a majority of those present and entitled to vote at such a meeting.

*This amended Constitution, replacing the Constitution adopted by the members on 7th April 1993, was adopted as **the Constitution of the Orkney Camera Club** at the **Annual General Meeting** duly convened in the Guide Centre, Kirkwall on the **7th day of April 2004**.*

[I. M. Hourston]

Chairman, Orkney Camera Club

[C. L. Miller]

Secretary, Orkney Camera Club